

The Humane Society of Richland County (HSRC), North Central Ohio's premier animal welfare organization is seeking a new member to join our care team. In 2018, HSRC provided care for over 1,200 animals, found loving homes for over 700 of them and responded to nearly 800 cruelty complaints.

If that kind of organization appeals to you, we have an opening for a part-time bookkeeper. Anticipated time requirements would be no more than 20 hours per week on average. Compensation will be commensurate with experience and qualifications.

The successful candidate will have a thorough working knowledge of QuickBooks, preferably in a not-for-profit environment. Hours are flexible.

Please forward resume and letter of application no later than 12/31/18 to:

[resumes@adoptourstrays.com](mailto:resumes@adoptourstrays.com)

or

Bookkeeper  
HSRC  
3025 Park Avenue West  
Ontario, OH 44906